

WHAT IS THE ENROLLMENT POLICY?

Enrollment in the Weekday Preschool Program is for the entire school year (September through May). It is our policy that children be withdrawn only because of illness, moving away, or mutual decision of parents and teachers for the welfare of the child. Should this occur, tuition for any full months paid for but not used will be refunded.

A non-refundable registration fee of two-hundred dollars (\$200.00) must accompany each application. A one-hundred dollar (\$100.00) fee is required for a second child. A child is considered enrolled when the completed registration form and registration fee is received. Checks are made payable to Ridge Road Baptist Church Preschool. Church members pay one-half of regular registration fees.

An August 31 cut-off date is used for all classes in our Weekday Preschool. We have two one-year old classes, two two-year old classes, three three-year old classes, and two four-year old classes.

Children enrolled in any 1-year-old class must be walking before school starts so they will not have to crawl in the sand on our playground. If a child is not walking when school begins, we will ask the parents to keep the child home until he/she is walking. The monthly tuition must be paid during that time to hold the spot. If the child is not ready to attend by November 1, we will fill the spot with another child.

Children enrolled in any 3-year-old class must be potty-trained. If a child attends who is not potty-trained, we will ask the parents to keep the child home until he/she is potty-trained. The monthly tuition must be paid during that time; they can then return to the same 3-year-old class. It is not possible for a three-year old child to attend one of our 2-year-old classes until the potty-training process is complete.

Both of the four-year old classes are five-day classes. Children are placed in those four-year old classes according to their birthdates, with the younger ones going in Mrs. Mary Lynn Heidinger's classroom and the older ones going to Mrs. Pam Stephenson's classroom. Both classes are pre-K classes with excellent preparations for kindergarten using the same curriculum.